

WIRELESS E-911 SERVICE BOARD

March 23, 1999

10:00 a.m.

Department of Account
George Washington Conference Room
James Monroe Building
101 North 14th Street, 2nd Floor
Richmond, Virginia 23219

Members Present: William E. Landside, Chair
Melvin A. Breeden
Steven E. Marzolf
James M. McDonnell, Jr.

Members Absent: Charles W. Davis, Jr.
Carla G. Ussery
Robert W. Woltz, Jr.

Others Present:

Paul Fleshood
Tom Hanson
John Liantonio

Richard Limbacher
M. Haxall Ward
E. W. White, Jr.

CALL TO ORDER

William Landside, Chairman called the meeting of the Wireless E-911 Service Board to order at 10:07 a.m. Mr. Landside welcomed attendees to the meeting.

ACTION AGENDA

Mr. Landside stated that the first order of business would be consideration of the approval of the minutes of the March 9, 1999 meeting. He asked if there were any questions or corrections relating to the minutes. Hearing none, he asked for a motion to approve the minutes. Mr. Marzolf moved to approve the minutes to the March 9, 1999 meeting as presented. The motion was seconded by Mr. Breeden and unanimously approved.

Draft language for PSAP guidelines was presented to the Board prior to this meeting by Mr. Landside and discussed at this meeting. With minor wording changes and moving the deadline date for submitting cost estimates by PSAPs from June 1, 1999 to July 1, 1999, Mr. Landside asked for a motion to approve the PSAP guidelines. Mr. Marzolf moved to approve the guidelines. The motion was seconded by Mr. McDonnell and unanimously approved. Letters to known PSAPs will be mailed by Friday, March 26, 1999.

OTHER BUSINESS

Mr. Landside discussed the reappointment of Board members whose terms will be expiring in the near future. Mr. Landside stated that these Board members may continue to lawfully vote until their positions are reappointed or filled. Mr. Landside also informed the Board of the resignation of Carla G. Ussery. Mr. Landside be working with the Secretary of the Commonwealth's office to replace Ms. Ussery as soon as possible.

According to the Amendment to the Budget Bill the first payment to the State Police is due by June 30, 1999. The Board discussed inviting the State Police to make a presentation at a May meeting to discuss this issue. Mr. Landside agreed to write a letter to the superintendent for the State Police inviting them to the May 18th Board meeting.

Mr. Landside reminded the Board that a progress report must be made by the Board to the Legislature by October 1999.

The Board discussed the issue of CMRS surcharge collection. It is possible that some CMRS's have not been charging their customers this surcharge since July 1, 1998. Per the Board's request, John Liantonio agreed to develop a list of known CMRS' and their resellers to the Board to be used in sending reminder letters that this surcharge should be being collected from their customers. The Board may have to make a decision regarding non-collection of surcharges by CMRS' sometime in future if necessary.

The Board will discuss and begin developing the CMRS guidelines at the May 4 Board meeting.

The Board cancelled the April 6, 1999 meeting and will resume meeting on May 4, 1999.

There being no further business the meeting was adjourned at 10:45 a.m.

Respectfully Submitted

Elizabeth W. Angle
Administrative Assistant
Commonwealth of Virginia Department of Accounts